

## Venture Inception Project (VIP) Semi-Monthly Activity Report – Phase 2

**Due dates are:**

**Monthly Report # 1:**

Due Date – 20<sup>th</sup> day of the month or closest business day  
 Covers 1<sup>st</sup> day of the month to 15<sup>th</sup> day

**Monthly Report # 2**

Due Date – 5<sup>th</sup> day of the month or closest business day  
 Covers 16<sup>th</sup> day of month to last day of month

YOUR NAME	REPORT #
REPORTING PERIOD — START DATE	REPORTING PERIOD — END DATE

**SECTION 2: Income Report**

Have you worked for any other employer during the period covered in this report? YES  NO

If yes, please indicate how many hours: Week 1 \_\_\_\_\_ Week 2 \_\_\_\_\_ Week 3 \_\_\_\_\_ Total \_\_\_\_\_

If yes, please indicate your Gross Earnings: Week 1 \_\_\_\_\_ Week 2 \_\_\_\_\_ Week 3 \_\_\_\_\_ Total \_\_\_\_\_

Have you changed your address or telephone number? YES  NO

If yes, please enter your new information here: \_\_\_\_\_  
 \_\_\_\_\_

The information I have provided on this form is complete and true to the best of my knowledge, I understand that if I am found to have knowingly provided false information, I may be subject to penalties as described in the Contribution Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Cheques will be held if reports are not in on time.**

## VIP Semi-Monthly Activity Report – Page 2

Day	Date	Hours worked On plan	
	1		
	2		
	3		
	4		
	5		
	6		
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